



## **COSTS FOR PARTICIPATING IN THE GREEN KEY PROGRAMME**

Green Key Kenya has the following membership costs in 2020:

Hotels with more than 100 rooms	Fees: KES 90,000 (payment annually) + Audit cost: KES 50,000 + travel costs (payment in year 1, 2, 5 and then every three years) *Group discount available
Hotels with less than 100 rooms	Fees: KES 73,000 (payment annually) + Audit cost: KES 50,000 + travel costs (payment in year 1, 2, 5 and then every three years) *Group discount available
Small accommodations, Attractions & restaurants, Campsites/parks & Conference centres	Fees: KES 45,000 (payment annually) + Audit cost: KES 50,000 + travel costs (payment in year 1, 2, 5 and then every three years) *Group discount available

The membership fee includes a free plaque (sent after first award), and certificate (sent annually). The applicant establishment can choose to purchase an additional Green Key plaque or flag. Contact the Green Key Kenya office for more details on costs.

The travel costs in connection with onsite audits include travel (economy class ticket). If accommodation is needed, the applicant establishment will offer complimentary accommodation. If that is not possible, the auditor will book a nearby budget accommodation and the expense for accommodation will be included in the travel costs. Expenses for meals or other costs will not be included in the travel costs.

The invoice covering the membership fee and audit costs (including travel costs) as well as additional plaques/flags will be sent to the applicant establishment upon signing of an agreement, after the self-assessment. This will enable Green Key Kenya to cater for costs related to support the full application.

75% of the total invoiced amount is to be upfront, and the remaining 25% after the onsite audit. In years without an on-site audit, the invoice covering the membership fee will be sent to the applicant establishment in connection with the request for the offsite audit documents. There is a standard 30 days' payment deadline from the date of the invoice.